



Florida Department of Health

# **Educational Requirements**

## **Reference Guide**

### **To HIV/AIDS**

# **2006**

## **Preface**

Persons working in health care and other selected professions are increasingly confronted with difficult and complex HIV/AIDS issues. Knowledge of the disease and up-to-date information on legal and patient care issues are vital.

In response to this need for up-to-date information, the Florida Legislature mandated broad HIV/AIDS education requirements for the health care industry. According to Florida Statutes, specific health care professionals are required to have HIV/AIDS education as a condition of initial licensure and/or biennial relicensure. The individual licensing boards establish the hourly requirement and specific course requirements.

The legislature also requires licensed health care facilities to educate their work force on HIV/AIDS as a condition of licensure and biennial relicensure. The individual licensing unit also establishes these specific requirements.

Bureau of HIV/AIDS staff have compiled the following information to clarify HIV/AIDS education requirements for the health care industry, as well as to provide a contact for further questions.

If you have any questions, or if your contact person, address, telephone number, or requirements change, please contact us at:

Department of Health  
Bureau of HIV/AIDS  
4052 Bald Cypress Way, Bin A09  
Tallahassee, FL 32399  
Attn: HIV/AIDS Educational Requirements  
(850) 245-4334

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AGENCY FOR HEALTH CARE ADMINISTRATION		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>ADULT LIVING FACILITIES (ALFs)</b> Agency for Health Care Administration Office of Health Facility Regulation; Assisted Living Unit 2727 Mahan Drive Tallahassee, FL 32308 (850) 414-0351 Contact: Susan Kaempfer Email: kaempfers@ahca.myflorida.com	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	58A-5.0191(3) HIV/AIDS COURSE WITHIN 30 DAYS OF EMPLOYMENT HIV/AIDS COURSE BIENNIALY
<b>NURSING HOMES, LONG-TERM CARE</b> Agency for Health Care Administration Health Facilities Regulation; Long-Term Care Unit 2727 Mahan Drive; Building 1, Suite 220 Tallahassee, FL 32308 (850) 921-4255 Contact: Bruce Henderson Email: hendersb@ahca.myflorida.com <i>**Licensed professionals must meet their board requirements. Documentation requirements are included in licensure and relicensure packets for licensed professionals.</i>	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	59A-4.106(5D) TWO HOURS ONE HOUR BIENNIALY
<b>HOME CARE</b> Agency for Health Care Administration Health Facilities Regulation 2727 Mahan Drive Tallahassee, FL 32308 (850) 414-6928 Contact: Anne Menard Email: menarda@ahca.myflorida.com <i>**Licensed professionals must meet their board requirements. Documentation requirements are included in licensure and relicensure packets for licensed professionals.</i>	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	NO AUTHORITY TO WRITE RULES ON DOH LAWS N/A HIV/AIDS COURSE BIENNIALY FOR NON- LICENSED EMPLOYEES
<b>HOSPICES</b> Agency for Health Care Administration Health Facilities Regulation 2727 Mahan Drive Tallahassee, FL 32308 (850) 414-6010 Contact: Noel Lawrence Email: lawrencn@ahca.myflorida.com <i>**Licensed professionals must meet their board requirements. Documentation requirements are included in licensure and relicensure packets for licensed professionals.</i>	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	59A-8.0095 (5) TWO HOURS ONE HOUR BIENNIALY
<b>HOSPITALS</b> Agency for Health Care Administration Health Facilities Regulation Hospital and Outpatient Services 2727 Mahan Drive Tallahassee, FL 32308 (850) 414-6938 Contact: Jack Plagge Email: plaggej@ahca.myflorida.com <i>**Professional education requirements for licensed professionals determined by specific board.</i>	<u>Initial Licensure</u> <u>Re-Licensure</u>	**DETERMINED BY BOARD **DETERMINED BY BOARD

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>BARBERS</b> Business and Professional Regulation, Barbers' Board 1940 North Monroe Street Tallahassee, FL 32399-0769 (850) 487-8197 Contact: Robyn Barineau Email: robyn.barineau@dbpr.state.fl.us	<u>Rule Number</u> 61G3-16.009(1) (2)	
	<u>Initial Licensure</u> TWO HOUR HIV/AIDS COURSE	
	<u>Re-Licensure</u> TWO HOUR HIV/AIDS COURSE EACH BIENNIUM	
<b>COSMETOLOGISTS, FACIALISTS, NAIL TECHNICIANS</b> Business and Professional Regulation, Board of Cosmetology 1940 North Monroe Street Tallahassee, FL 32399-0769 (850) 487-8197 Contact: Robyn Barineau Email: robyn.barineau@dbpr.state.fl.us	<u>Rule Number</u> 61G5-18.011(3)	
	<u>Initial Licensure</u> FOUR HOURS	
	<u>Re-Licensure</u> 16 HOURS BY FIRST RENEWAL AND 16 HOURS EVERY BIENNIUM	
DEPARTMENT OF FINANCIAL SERVICES		
<b>FUNERAL DIRECTORS, EMBALMERS, and DIRECT DISPOSERS</b> Department of Financial Services Division of Funeral, Cemetery, and Consumer Services 200 East Gaines Street Tallahassee, FL 32399-0361 (850) 413-3039 Contact: Jasmine Richardson Email: jasmine.richardson@fldfs.com	<u>Rule Number</u> 61G8-32.002	
	<u>Initial Licensure</u> TWO HOUR HIV/AIDS/ COMMUNICABLE DISEASE COURSE	
	<u>Re-Licensure</u> ONE HOUR HIV/AIDS/ COMMUNICABLE DISEASE COURSE BIENNIALLY	
DEPARTMENT OF HEALTH		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>ACUPUNCTURISTS</b> Florida Department of Health, Board of Acupuncture 4052 Bald Cypress Way, BIN C06 Tallahassee, FL 32399-3256 (850) 245-4444, extension 3489 Contact: Shawn Canfield Email: shawn_canfield@doh.state.fl.us	<u>Rule Number</u> 64B1-7.0015	
	<u>Initial Licensure</u> THREE HOURS	
	<u>Re-Licensure</u> TWO HOUR HIV/AIDS OR END OF LIFE COURSE BIENNIALLY	
<b>ADVANCED REGISTERED NURSES, CERTIFIED NURSE MIDWIVES, LICENSED PRACTICAL NURSES, REGISTERED NURSES</b> Florida Department of Health; Board of Nursing 4052 Bald Cypress Way, Bin C02 Tallahassee, FL 32399-3257 (850) 245-4174 Contact: Grace Johnson Email: grace_johnson@doh.state.fl.us	<u>Rule Number</u> 64B9-5.009	
	<u>Initial Licensure</u> N/A	
	<u>Re-Licensure</u> ONE HOUR HIV/AIDS COURSE PRIOR TO FIRST RENEWAL	

DEPARTMENT OF HEALTH (continued)		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>AUDIOLOGISTS / SPEECH LANGUAGE PATHOLOGISTS</b> Florida Department of Health; Medical Quality Assurance 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3258 (850) 245-4565 Contact: Rose Burney Email: rose_burney@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B20-2.007 ONE HOUR N/A
<b>BASIC X-RAY MACHINE OPERATORS, BASIC X-RAY MACHINE OPERATORS-PODIATRY</b> Florida Department of Health; Bureau of Radiation Control Radiologic Technology Program 4052 Bald Cypress Way, BIN C21 Tallahassee, FL 32399-1741 (850) 245-4052 or 245-4444, extension 2646 Contact: James Futch or Libby Mitchell Email: james_futch@doh.state.fl.us libby_mitchell@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64E-3 FOUR HOURS ONE HOUR BIENNIALY
<b>CHIROPRACTIC PHYSICIANS; CERTIFIED CHIROPRACTIC ASSISTANTS</b> Florida Department of Health; Board of Chiropractic Medicine 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B2-13.0045 N/A THREE HOURS BY FIRST RENEWAL
<b>OPTOMETRISTS</b> Florida Department of Health; Board of Optometry 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B13-5 N/A ONE HOUR BY FIRST RENEWAL
<b>CERTIFIED RADIOLOGIC TECHNOLOGISTS: RADIOGRAPHER, NUCLEAR MEDICINE, COMPUTED TOMOGRAPHY THERAPY</b> Florida Department of Health; Bureau of Radiation Control 4052 Bald Cypress Way, BIN C21 Tallahassee, FL 32399-1741 (850) 245-4052 or 245-4444, extension 2646 Contact: James Futch or Libby Mitchell Email: james_futch@doh.state.fl.us or libby_mitchell@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64E-3 FOUR HOURS ONE HOUR BIENNIALY
<b>CLINICAL LABORATORY TECHNICIANS, CLINICAL LABORATORY DIRECTORS, CLINICAL LABORATORY SUPERVISORS, CLINICAL LABORATORY TECHNOLOGISTS</b> Florida Department of Health Board of Clinical Laboratory Personnel 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B3-11.005 ONE HOUR ONE HOUR FIRST RENEWAL

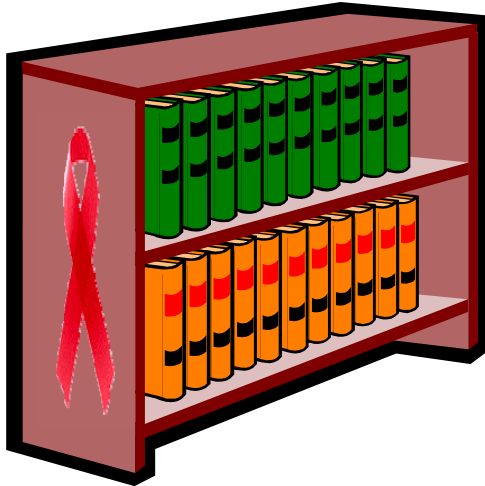
DEPARTMENT OF HEALTH (continued)		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>CLINICAL SOCIAL WORKERS</b> Florida Department of Health; Board of Clinical Social Workers 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3258 (850) 245-4444, extension 3461 Contact: Dee Ramer Email: dee_ramer@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B4-8.002 THREE HOURS N/A
<b>DENTISTS, DENTAL HYGIENISTS</b> Florida Department of Health; Board of Dentistry 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3256 (850) 245-4444, extension 3491 Contact: Susan Angel Email: susan_angel@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B5-12.019 N/A HIV/AIDS COURSE PRIOR TO FIRST RENEWAL
<b>ELECTROLOGISTS</b> Florida Department of Health; Electrology Council 4052 Bald Cypress Way, BIN C05 Tallahassee, FL 32399-3255 (850) 245-4375 Contact: Greg Ramer, Allan Hall Email: greg_ramer@doh.state.fl.us allan_hall@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B-52.003(3) N/A ONE HOUR BIENNIALY
<b>EMERGENCY MEDICAL TECHNICIANS, PARAMEDICS</b> Florida Department of Health; Emergency Medical Technician 4052 Bald Cypress Way, BIN C85 Tallahassee, FL 32301-4881 (850) 245-4910 Contact: Diamond Harvey Email: diamond_harvey@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64E-2.08 FOUR HOURS ONE HOUR BIENNIALY
<b>LICENSED MIDWIFERY</b> Florida Department of Health; Council of Midwifery 4052 Bald Cypress Way, BIN C06 Tallahassee, FL 32399-3256 (850) 245-4444, extension 3489 Contact: Shawn Canfield Email: shawn_canfield@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B24-6.001(3)(a) THREE HOURS ONE HOUR BIENNIALY
<b>MARRIAGE AND FAMILY THERAPISTS</b> Florida Department of Health Board of Marriage and Family Therapists 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3258 (850) 245-4444, extension 3461 Contact: Dee Ramer Email: dee_ramer@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B4-8.002 THREE HOURS N/A
<b>MASSAGE THERAPISTS</b> Florida Department of Health; Board of Massage Therapy 4052 Bald Cypress Way, BIN C06 Tallahassee, FL 32399-3259 (850) 245-4444, extension 3495 Contact: Jessica Welch Email: jessica_welch@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B7-25.0012 THREE HOURS HIV/AIDS COURSE EVERY BIENNIUM

DEPARTMENT OF HEALTH (continued)		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>MENTAL HEALTH COUNSELORS</b> Florida Department of Health; Board of Mental Health Counselors 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3258 (850) 245-4444, extension 3461 Contact: Dee Ramer Email: dee_ramer@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B4-8.002 THREE HOURS N/A
<b>NURSING HOME ADMINISTRATORS</b> Florida Department of Health Board of Nursing Home Administrators 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B10-11.0011 N/A HIV/AIDS OR END OF LIFE COURSE PRIOR TO FIRST RENEWAL
<b>NUTRITIONISTS / DIETICIANS</b> Florida Department of Health Board of Dietetics and Nutrition Practice Counsel 4052 Bald Cypress Way, BIN C05 Tallahassee, FL 32399-3255 (850) 245-4444, extension 3475 Contact: Katrina Adams Email: katrina_adams@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B48-45.006 N/A ONE HOUR FIRST RENEWAL
<b>OCCUPATIONAL THERAPISTS, OCCUPATIONAL THERAPIST ASSISTANTS</b> Florida Department of Health; Occupational Therapy Council 4052 Bald Cypress Way, BIN C05 Tallahassee, FL 32399-3255 (850) 245-4375 Contact: Allen Hall Email: allen_hall@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B11-5.001(4) NONE ONE HOUR NO LATER THAN FIRST RENEWAL
<b>OPTICIANRY</b> Florida Department of Health 4052 Bald Cypress Way, BIN C08 Tallahassee, FL 32399-3258 (850) 245-4444, extension 3457 Contact: Sharon Carraway Email: sharon_carraway@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B12-15.001/15.003 (3) (c) N/A ONE HOUR BIENNIALY
<b>ORTHOTISTS and PROSTHETISTS</b> Florida Department of Health Board of Orthotists and Prosthetists 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B14-5.002 N/A ONE HOUR FIRST RENEWAL



DEPARTMENT OF HEALTH (continued)		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>OSTEOPATHIC PHYSICIANS</b> Florida Department of Health; Board of Osteopathic Medicine 4052 Bald Cypress Way, BIN C06 Tallahassee, FL 32399-3256 (850) 245-4444, extension 3492 Contact: Rina Palladino Email: rina_palladino@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B15-22 N/A ONE HOUR FIRST RENEWAL
<b>PHARMACISTS</b> Florida Department of Health; Board of Pharmacy 4052 Bald Cypress Way, BIN C04 Tallahassee, FL 32399-3254 (850) 245-4262 Contact: Glenn Smith Email: glenn_smith@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	UNDER RULE DEVELOPMENT N/A ONE HOUR HIV/AIDS COURSE PRIOR TO FIRST RENEWAL
<b>PHYSICAL THERAPISTS</b> <b>PHYSICAL THERAPIST ASSISTANTS</b> Florida Department of Health; Board of Physical Therapy 4052 Bald Cypress Way, BIN C05 Tallahassee, FL 32399-3255 (850) 245-4444, extension 3476 Contact: Katrina Adams Email: katrina_adams@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B17-8.001 N/A HIV/AIDS COURSE FIRST RENEWAL
<b>PHYSICIANS, PHYSICIAN ASSISTANTS</b> Florida Department of Health; Board of Medicine 4052 Bald Cypress Way, BIN C03 Tallahassee, FL 32399-3253 (850) 245-4136 Contact: Joanne Trexler Email: joanne_trexler@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B12-15.003(4) (1) 64B8-1.007 N/A ONE HOUR HIV/AIDS COURSE PRIOR TO FIRST RENEWAL
<b>PODIATRISTS</b> Florida Department of Health Board of Podiatry 4052 Bald Cypress Way, BIN C07 Tallahassee, FL 32399-3257 (850) 245-4355 Contact: Keri Ann Meany Email: keri_meany@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B18-17.001 N/A ONE HOUR FIRST RENEWAL
<b>RESPIRATORY THERAPISTS</b> <b>RESPIRATORY CARE PRACTITIONERS</b> Florida Department of Health Advisory Council on Respiratory Care 4052 Bald Cypress Way, BIN C05 Tallahassee, FL 32399-3255 (850) 245-4444, extension 3476 Contact: Katrina Adams Email: katrina_adams@doh.state.fl.us	<u>Rule Number</u> <u>Initial Licensure</u> <u>Re-Licensure</u>	64B32-6.006 N/A THREE HOURS FIRST RENEWAL

AGENCY FOR PERSONS WITH DISABILITIES		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>DEVELOPMENTAL DISABILITIES FACILITIES</b> Agency for Persons with Disabilities 4030 Esplanade Way, Suite 380 Tallahassee, FL 32399 (850) 414-9273 Contact: Jolie LaTourelle Email: jolie_latourelle@apd.state.fl.us <i>**Licensed professionals should contact licensing board for education requirements or staff training and development at facility.</i>	<u>Florida Statute</u> 381.0035  <u>Initial Licensure</u> **  <u>Re-Licensure</u> **	
DEPARTMENT OF CHILDREN AND FAMILIES		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>PUBLIC MENTAL HEALTH FACILITIES</b> Florida Department of Children and Family Services 1317 Winewood Boulevard Building 6, Room 211 Tallahassee, FL 32399-0700 (850) 487-2920 Contact: Ron Kizirian Email: ron_kizirian@dcf.state.fl.us <i>**Licensed professionals should check with their respective board for education and documentation requirements</i>	<u>Rule Number</u> 65E-12.106(28)  <u>Initial Licensure</u> **FOUR HOURS WITHIN 30 DAYS OF LICENSURE  <u>Re-Licensure</u> TWO HOURS BIENNIALLY	
<b>SUBSTANCE ABUSE TREATMENT FACILITIES</b> Florida Department of Children and Family Services 1317 Winewood Boulevard Building 6, Room 325 Tallahassee, FL 32399-0700 (850) 413-6708 Contact: Atrica Warr Email: atrica-warr@dcf.state.fl.us	<u>Rule Number</u> 65D-30.004  <u>Initial Licensure</u> TWO HOURS WITHIN SIX MONTHS OF LICENSURE  <u>Re-Licensure</u> TWO HOURS BIENNIALLY	
PRIVATE		
NAME AND ADDRESS	LICENSURE INFORMATION	
<b>ADDICTION PROFESSIONALS</b> Florida Board for Addiction Professionals 1715 South Gadsden Street Tallahassee, FL 32301 (850) 222-6314 Contact: Rebecca Dees Email: admin_assist@flcertificationboard.org	<u>Rule Number</u> 65D-30  <u>Initial Licensure</u> FOUR HOURS  <u>Re-Licensure</u> N/A	



# Reference Guide to HIV/AIDS EDUCATIONAL REQUIREMENTS 2006

This document is updated annually. If you have any questions, changes (address, phone numbers, contacts, etc.), or need additional paper copies, please contact:

Janell Clemons  
Department of Health, Bureau of HIV/AIDS  
4052 Bald Cypress Way, Bin A09  
Tallahassee, FL 32399-1715

Telephone: (850) 245-4444, extension 2514

E-mail: Janell\_Clemons@doh.state.fl.us

This document is also located on the Internet at <http://www.doh.state.fl.us>. From the drop-down box, select AIDS/HIV > Resources > Reference Guide to HIV/AIDS Requirements.